

Parochial Church Council Meeting Minutes

Wednesday 8th January, 7.30pm – Wisley Room, Church House.

Present: Rev. Nick Parish, Rev. Judith Mitchell, Sarah Lutton (Churchwarden), Rob Jeffery (Secretary), Sarah Jeffery, Chris Lutton, Helen Williams, Lynne Scholefield, John Flower, Alyson Aronson, Phil Keith, Andrew Roberts

1	Apologies for absence - Howard Bluett, Alexander Rennie, Phil Keith, John Padwick
2	Declarations of interest
3	Minutes of the previous Parochial Church Council meeting <ul style="list-style-type: none"> a. PCC Meeting - 23rd October 2024 - Signed as true record b. Special PCC Meeting - 10th November 2024
4	Matters Arising from the minutes <ul style="list-style-type: none"> - Vinegar bible - awaiting the report - H&S carpet - RJ monitoring - Map - ongoing - Lectern/Steps - SL chasing - Diocesane Officer has been informed about the Worker Protection Act - Worple Road - confirmed that it has been re-let at £2200 per month
5	Deanery Synod Report - Next meeting 14th September
6	Safeguarding Update <p>Training Update:</p> <ul style="list-style-type: none"> - JM reports that many members have shared their accounts so that training can be monitored. - Dashboard - appropriate boundaries must be followed as per the CofE guidance and the PCC must be followed
7	Health and Safety <ul style="list-style-type: none"> a. Lone Working Policy - adopted unanimously by the PCC. <p>Copies circulated electronically with printed copies to be requested.</p> <p style="color: red; text-align: right;">ACTION: RJ to investigate electronic storage</p>

8	<p>Treasurer's report</p> <ul style="list-style-type: none"> - No updated quarterly report yet. End of year finances to be brought together by the end of January to prepare the APCM report in February. <p>ACTION: Request CCLA to present the state of our investments</p>
9	<p>Subcommittee reports</p> <ul style="list-style-type: none"> a. SFC Meeting - 4th December 2024 b. Fabric Committee (Not met) c. Discipleship & Fellowship (Not met)
10	<p>Church Development Plan & Strategy morning - 18th January</p> <ul style="list-style-type: none"> - St M's has been allocated Victoria - NP to meet with 6th March, 2nd April (Ministry Team), 14th May update meeting, 4th June Archdeacon's visitation to look at the new plan. - The aim is to determine whether or not each parish is sustainable and viable moving forwards. - NP is meeting with various Diocesan officers about the aspects of the development of St Martin's parish. How can we attract more of generation X into the church? - Outstanding: stewardship, <p>ACTION: How do we engage with new visitors at church?</p>
11	<p>Contested Heritage Project Update</p> <ul style="list-style-type: none"> - JM has contacted three artists and is awaiting a response from them - 25th March service for united nations day for remembering victims of slavery, 7.30pm. Suggested to involve all groups of the church. <p>Covenant for Racial Justice:</p> <ul style="list-style-type: none"> - JP questions the practical effect of having such a covenant. LS suggests that we shouldn't be limited by the document but seen as a starting point. - Some questions for thoughts: <ul style="list-style-type: none"> - Racial diversity within the parish - Racial diversity within the PCC <p>NP suggests that we take this document as a spur to take it for more detailed discussion at the discipleship and fellowship committee.</p>

	<p>Propose: Rev. Judith Mitchell</p> <p>Seconded: SL</p> <p>Majority of the members vote to adopt</p> <p>https://www.cofeguildford.org.uk/mission/growing-diversity/racial-diversity/</p>
12	<p>Resources</p> <p>a. John Chandler Hall update</p> <p>We have enquired with Nuro homes to see how their planning permission is going - we are awaiting an answer.</p> <p>b. St Stephen's Community Survey Report</p> <p>What to do with the report - ACTION: RJ to share summary on social media and link to website for the full report.</p> <p>Add more information about timeline for action plan for improvement - summer 2025</p>
13	<p>Fabric Update</p> <p>a. Lectern Steps & Dais Lectern</p> <p>Awaiting</p> <p>b. St Stephen's - Gable End</p> <p>RJ gives update to</p> <p>c. St Martin's Solar Panels</p> <p>Passed unanimously</p> <p>d. Proposal to replace the MU bench</p> <p>HW gives an eco perspective - not much difference in the two options</p>
14	<p>Langley Vale Village Hall - Solar Panel Project</p>

	Passed unanimously
15	St Martin's 200 anniversary Celebration Plans Ethan Taylor - This is my theatre Laine Theatre Arts are very keen to perform in Epsom
15	Correspondence
16	Any Other Business <ul style="list-style-type: none"> - Stephen Hope formally resigned at the end of November and the PCC will reflect on the way forward over the next few months. - Terrorism - new government guidelines - JM/NP to check major churches network and see if any resources are available. - Silver A Rocha Award - HW has now completed the application for Silver award and this will be sent off for auditing very soon. - Saturday 18th - hosting the Parish needs process deanery update meeting - Mary Lallam Legacy - £1000 - - Archdeacon inspection - June 4th - Parish Needs Process - List B for walls and floors in the Glass Room

Meeting Closes at 2124

Signed as a True Record of the Meeting

NA Earl

Rev. Nick Parish, 26th February 2025